



Dear Exhibitor,

We are pleased to announce our appointment by the Gems & Jewellery Export Promotion Council as the **Official Freight Forwarder** for the **India International Jewellery Show 2009** to be held from the 6th to 10th of August 2009 at the NSE Complex - Goregaon, Mumbai.

The international network of our overseas associates, the Ferrari Group, covers almost every important Diamond & Jewellery station in the world. Our Indian national network includes Mumbai, Surat, Delhi, Jaipur, Kolkata, Chennai, Bangalore and Hyderabad. Services from additional stations are available on request.

For more details, please view our Shipping Guidelines for International Shipments of Valuables, Machinery / General Cargo and Brochures. Our Guidelines for Domestic Shipping of Valuables are also provided.

For any inquiries, please feel free to contact us:

Address: Lemuir Express
108/103 Diamond Plaza
Lamington Road
Mumbai 400 004

Contact Person: Mr. George Lal, General Manager
(INTERNATIONAL) Tel: + 91 22 2389 1752
Fax: + 91 22 2389 1716
Email: ijjs09intl@lemuir.com

Contact Person: Mr. Sharookh Contractor, General Manager
(DOMESTIC & LOCAL) Tel: + 91 22 2386 6999
Fax: + 91 22 2385 8055
Email: ijjs09dom@lemuir.com

Thanking you,

Yours sincerely,

Savita Parikh
Partner



INDIA INTERNATIONAL JEWELLERY SHOW 2009 – 6th-10th August 2009

I. HANDLING INSTRUCTIONS – VALUABLE CARGO:

- All valuable shipments must arrive at Mumbai Airport on or before 2nd August 2009. As per the terms and conditions of the Organizers of IIJS 2009, all shipments (inbound & outbound) must be cleared only at the Customs centre at the IIJS site.
- Shipments arriving after 2nd August 2009 will be charged extra as per Tariff, and delivery in time for the Show will not be guaranteed.
- Insurance of the goods while in transit and at the Show must be arranged by the Exhibitor at its own cost. GJEPC, MMTC Ltd. and Lemuir Express and/or its affiliates will not be held liable for any loss or damage arising while the goods are in the custody of MMTC and/or Lemuir Express and/or its affiliates. As per GJEPC's notification, the Exhibitor / their forwarder and/or their insurers shall provide in advance a letter by which they waive all their rights of recourse against GJEPC and/or MMTC Ltd. and/or Lemuir Express and/or their affiliates.
- All Statutory charges, taxes, levies mentioned here are applicable as currently prevailing on date of import and re-export and are subject to change.
- Please ensure that appropriate, suitable packing materials and bags / cases are used for packing the goods. Lemuir shall assume no responsibility / liability for any damage to any bags, cases or packing materials in the course of transportation / handling.

DOCUMENTATION:

- MAWB for valuable shipments should be addressed to:
LEMUIR EXPRESS
108/103, Diamond Plaza,
Lamington Road,
Mumbai 400 004, India.
Tel.: (91-22) 2389 1752 / 2388 4134
- Please mention in the Handling Information column of the MAWB as follows:
“To be deposited at MMTC Strong Room, Sahar. Shipment for IIJS 2009, Customs Clearance by Lee & Muirhead Pvt. Ltd.”
(Please note that failure to do so will delay the clearance procedure).
- The HAWB should show Exhibitor as Consignee and it should be addressed to IIJS 2009 Booth no....., Hall no....., Pavilion....., NSE Complex, Goregaon, Mumbai along with name of authorized representative, contact mobile number and photocopy of passport / photo identity.

- For every shipment, 4 sets of Invoices & Packing lists are required, signed and with company stamp / chop.
 - The consolidated invoice for the entire consignment must show detailed description of pieces, weight, total value, etc.
 - For Diamonds and Gemstones it is mandatory that the invoice mentions the height, diameter, width, purity and type.
 - The list for Jewellery must contain the following :

<ul style="list-style-type: none"> ▪ Serial number ▪ Description ▪ Pieces ▪ Studded weight ▪ Gold rate ▪ Gold value 	<ul style="list-style-type: none"> ▪ Type of Studding (Stone and Diamonds) ▪ Studding pieces ▪ Studding Carats ▪ Rate per Carat ▪ Studding value ▪ Labour charges
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In addition to the above, the packing list should mention number of main boxes and contents of each inner box (Sample format for Diamond & Jewellery are attached in Annexure 6, 6a, 7 & 7a).

- Two sets of colour photographs / designs / picture showing distinct identity of each design, for purpose of identification of goods while importing and re-exporting. Please arrange your photographs according to packing list serial number to save time during examination.
- The packing list and the photographs should be duly signed and stamped (chop) by the shipper.
- Authority letters should be provided for every shipment to authorize Lemuir Express / Lee & Muirhead Pvt. Ltd to:
 - a) Receive Delivery Order on your behalf
 - b) Prepare documents and conduct other necessary formalities with Customs.
 - c) Effect clearance at exhibition venue
 - d) Re-export the same after preparing and closing necessary documents"

The above Authority letters should be provided separately for Customs and Airlines and should not be clubbed together (Sample letters as per **Annexure 1A & 1B**).

- All participants bringing imported goods would also have to provide signed & stamped R Forms (for Municipal tax waiver) 3 business days prior to the arrival of the shipment (Sample form attached in **Annexure 2**).
- As per the new guidelines received from Brihanmumbai Mahanagarpalika (BMC, i.e. the Municipal Corporation of Greater Mumbai), each participant would be required to pay Rs.10,000/- as a nominal deposit, except for shipments under ATA Carnet. Failure to do so will incur the applicable rate of octroi levy on the assessable value plus effective customs duty amount, payable to the Municipal Authorities.
- One copy of the Packing list and Invoice must be packed together with the shipment (Sample format attached in **Annexures 6A-B & 7A-B**).

- The Original Invoice with two extra copies and Packing list must be packed in a strong envelope together with all other papers / documents and must be attached to the Airway Bill.
- If you are using suitcases with combination and/or key locks, please ensure that the key is enclosed and/or the combination number is endorsed on the Exhibitor's business letterhead and put into a sealed tamper-proof envelope marked with the HAWB number and attached to the MAWB, to enable the Official Freight Forwarder make the exhibits available for Customs examination.
- A letter is required from each Exhibitor confirming that they have taken an adequate, all-risk insurance cover for all their shipments to the Show for the complete door-to-door transit in both directions, including storage and during the IIJS 2009 Show.
- A Letter of Waiver of Liability and Recourse is required by the GJEPC, MMTC Ltd. and Lemuir Express as their sub-contractors / their affiliates (Carting agents), from the Insurers of the Exhibitors or from the Insurers of their Forwarders, as also from the Exhibitor / their Forwarder, confirming that they waive their rights of recovery / recourse against GJEPC, MMTC Ltd. as Custodians and Lemuir Express / their affiliates as the Official Freight Forwarder / CHA. (Sample letters attached in **Annexure 3A**).

Please note that in the event the above Letter of Waiver is not submitted in advance of arrival of shipments, the Custodian MMTC Ltd. and their Carting Agent will not handle the shipments unless the Exhibitor takes cover under MMTC's insurance policy against advance payment of premium as stipulated by the GJEPC / MMTC.

- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery after customs clearance at the Show site. A current photograph along with signature of the authorized person should be affixed on the Exhibitor's letter. He/she should also have his/her exhibitor's pass and original passport for on-spot identification before being given delivery of goods (Sample letter attached in **Annexure 4**).
- Please also ensure no General Cargo (e.g. free distribution catalogues, books, bags, posters, etc) is included in the Valuable Cargo shipment as it will delay Customs Clearance. General Cargo shipments may be forwarded separately as per guidelines given further below.

PRE-ALERTS:

- Pre-alerts to be sent by email to the following address :
iijs09intl@lemuir.com
lebdb@bom.lemuir.com
- The Pre-alerts should clearly mention the following:
 - Master & House Air Waybill Numbers
 - Flight Number
 - Date and time of arrival in Mumbai

- Number and weight of Packages
 - Name of the Sender (Company)
 - Name of the Consignee (Company)
 - Booth/ Stall Number at the Fair
 - Name of the Person authorized to collect the parcel.
 - Passport number of the Person
 - Letter of booth allocation from organizer.
 - Statement whether the consignments are coming under ATA Carnet, TIB or FTA.
- A copy of Invoice, House Air Waybill, Master Air Waybill and Manifest should be scanned and attached along with the Pre-alert.

SHIPMENTS UNDER TEMPORARY IMPORTATION BOND (TIB):

- **Bank Guarantee:**
 - The Exhibitor may submit to the Customs in lieu of the Bank Guarantee, a Demand Draft / Pay Order for 100% of Duty amount leviable on the assessable value of the goods. Assessable value is the C.I.F. value plus 1% of C.I.F. Demand Draft / Pay Order in Indian Rupees is required in favour of: **“RBI A/c Commissioner of Customs”**. The Demand Draft / Pay Order for TIB is refundable after re-export of the goods.
 - In case, Lemuir is required to give Bank Guarantee on behalf of the Exhibitor, payment equivalent to the full value of Duty is required to be sent by Demand Draft / Telegraphic Transfer in favour of **“Lemuir Express”** at least 7 days prior to the arrival of the shipment. There will be a Banking Charge of 1.50% of the Bank Guarantee amount payable to Lemuir.
 - Customs Bond for 150% of the Assessable value has to be executed on Rs.100 Stamp paper (Sample Bond form attached in **Annexure 5**). For the Exhibitor's convenience, Lemuir can draw up these Bonds on stamp paper for the Exhibitor to complete and submit at clearance.
- **Stamp Duty:**
 - As required by MMTC, the Exhibitor has to execute an Undertaking on their company letterhead (sample format attached in **Annexure 8**).

SHIPMENTS UNDER ATA CARNET:

- The ATA Carnet facility is available to the Exhibitors from the member country of ATA Carnet convention. The goods imported under this scheme are allowed to be imported without payment of Customs and other duties and are not allowed to be sold. The same goods have to be re-exported within the specified time limit.

- The Original ATA Carnet document should be sent separately with consolidated documents. It should not be kept inside / attached with the parcel.
- For clearance under ATA Carnet scheme, the ATA Carnet documents must incorporate the name of **Lee & Muirhead Pvt. Ltd.** under column “B” of the ATA Carnet form.
- As required by MMTC, the Exhibitor has to execute an Undertaking on their company letterhead (sample format attached in **Annexure 8**).

SHIPMENTS UNDER FTA:

- FTA Certificate: The goods imported from the countries having Free Trade Agreement with India shall be allowed clearance as per the relevant Customs notification. The benefits under FTA shall be available only on production of FTA Certificate from the Country of Export.
- As required by MMTC, the Exhibitor has to execute an Undertaking on their company letterhead (sample format attached in **Annexure 8**).

SHIPMENTS UNDER HAND CARRY:

- For Hand Carry Shipments please contact Mr. Anil Menon, Manager, for guidance on procedure.
Tel.: +91 22 2284 4420
Fax: +91 22 2204 0806
Email: ijs09intl@lemuir.com

IMPORTANT:

- For all Valuable shipments the Custodian MMTC Ltd. requires a Letter of Waiver of Liability and Recourse as detailed under “Documentation” above. Please see **Annexures 3A & 3B**.
- Alternatively, MMTC offers an optional insurance cover subject to advance payment of a premium as stipulated by them.
- In the case of Hand Carry shipments arriving without the said Letter of Waiver, the value to be insured shall be intimated in advance to MMTC and Lemuir, and the insurance premium payable on the value declared is to be remitted to Lemuir (see bank details below) on account of MMTC Ltd at least 7 days in advance of your arrival. MMTC have indicated that the shipment will not be handled in case the premium is not received in advance.
- Please ensure that the value declared is exactly as per your invoice.
- Please note that for the re-export of any Hand Carry shipments, you must advise the Lemuir Office at the Show Site at least 48 hours prior to the close of the Show, to enable arrangements be made for completion of formalities and secure transportation to the airport to connect your designated flight. In the event this notice is not provided, while efforts will be made to accommodate your request, no guarantee can be given that the shipment will connect with your flight.

SHIPMENTS ARRIVING SINGLY AS NON-CONSOLIDATED FREIGHT (Regular Air Freight):

- Please note that for all shipments arriving as unconsolidated, single shipments under a direct AWB, the Custodian MMTC Ltd. requires a Letter of Waiver of Liability and Recourse as detailed under “Documentation” above. Please see **Annexure 3A & 3B**.
- Alternatively, MMTC offers an optional insurance cover subject to a premium as stipulated by them.
- In the case of non-consolidated shipments being air freighted without the said Letter of Waiver, the value to be insured shall be intimated in advance to MMTC and Lemuir, and the insurance premium payable on the value declared is to be remitted to Lemuir (see bank details below) on account of MMTC Ltd at least 7 days in advance of shipment arrival. MMTC have indicated that the shipment will not be handled in case the premium is not received in advance.
- Please ensure that the value declared is exactly as per your invoice.

SHIPMENTS UNDER DUTY PAYMENT:

- Shipments can be imported on payment of duty at applicable rates (available on request). The Customs duty amount has to be paid by Demand Draft / Pay order in INR in favour of “RBI A/c Commissioner of Customs” or it can be remitted by Demand Draft / Telegraphic Transfer to “**Lemuir Express**” at least 4 days before arrival of the shipments.

ACCOUNT DETAILS OF PAYMENTS TO BE MADE TO LEMUIR:

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express

Account No. : CCBD/01/020525

Banker : Corporation Bank
Veena Chambers
21, Dalal Street
Fort
Mumbai 400 023
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal
LEMUIR EXPRESS
108/103, Diamond Plaza,
Lamington Road,
Mumbai 400 004. India.
Tel.: (91-22) 2389 1752 (Direct)
Tel.: (91-22) 2388 4992 / 2388 4134 (Board)



INDIA INTERNATIONAL JEWELLERY SHOW 2009 – 6th-10th August 2009

HANDLING INSTRUCTIONS – MACHINERY & GENERAL CARGO:

- All machinery shipments must arrive at Mumbai Airport by Sun 2nd August 2009.
- For shipments arriving after Sun 2nd August 2009 clearance and delivery in time for participation in IIJS 2009 cannot be guaranteed. Additional charges as per tariff will also be applicable.
- All machinery shipments, including the goods required for the purpose of demonstrating foreign machinery or apparatus to be displayed, advertising and demonstration materials/publicity materials must arrive at Mumbai Airport / Air Cargo Complex by Sun 2nd August 2009.
- Insurance of the goods while in transit and at the show must be arranged by the Exhibitor at its own cost. Lemuir Express and/or its affiliates will not be held liable for any loss or damage arising while the goods are in the custody of Lemuir Express and/or its affiliates. The Exhibitor and/or their insurers waive all rights of recourse and recovery against Lemuir Express and/or its affiliates.
- All Statutory charges, taxes, levies are applicable as currently prevailing on date of import and re-export and are subject to change.
- Please ensure that appropriate, suitable packing materials are used for packing the goods. Lemuir shall assume no responsibility / liability for any damage to any cases or packing materials in the course of transportation / handling.

DOCUMENTATION:

- MAWB should be addressed to:
LEMUIR EXPRESS
108/ 103, Diamond Plaza,
Lamington Road,
Mumbai 400 004. India.
Tel.: (91-22) 2389 1752 / 2388 4134
- The AWB should have Exhibitor as Consignee and address it to NSE Complex, Goregaon, Mumbai with IIJS 2009 booth number, name of authorized representative with contact / mobile number.
- Please mention in the Handling Information column of the MAWB as follows :
“Shipment for IIJS 2009, Customs Clearance by Lee & Muirhead Pvt. Ltd.”
(Please note that failure to do so will delay the clearance procedure).

- **Invoice / Packing List:**

The Exhibitor shall prepare a consolidated invoice for the Gem & Jewellery machineries to be displayed and other items of demonstration materials and publicity materials showing the detailed description, quantity, item-wise value, etc. In case of more than one box, case-wise packing list must be prepared and sent. The invoice and packing must be duly signed, affixed with the company's stamp/chop (4 sets each of the invoice and packing list must be sent along with document pouch).

- **Colour Photographs:**

The identification particulars such as Make, Model No., Serial number, etc available on the goods must be mentioned in the invoice and packing list. To enable clear and quick identification of goods on import and re-exportation, 2 sets of colour photographs of the goods must be sent at the time of imports.

- Authority letters should be provided for every shipment to authorize Lemuir Express / Lee & Muirhead Pvt. Ltd to:
 - a) Receive Delivery Order on your behalf
 - b) Prepare documents and conduct other necessary formalities with Customs.
 - c) Effect clearance at exhibition venue
 - d) Re-export the same after preparing and closing necessary documents”

The above Authority letters should be provided separately for Customs and Airlines and should not be clubbed together (Sample letters as per **Annexure 1A & 1B**).

- If you are using suitcases with combination and/or key locks, please ensure that the key is enclosed and/or the combination number is endorsed on the Exhibitor's business letterhead and put into a sealed tamper-proof envelope marked with the HAWB number and attached to the MAWB, to enable the Official Freight Forwarder make the exhibits available for Customs examination.
- For shipments under FTA, providing Certificate of Origin is mandatory.
- All participants would also have to give signed and stamped 'R' Forms (for Municipal Tax / Octroi waiver) 3 working days prior to arrival of the shipment (Sample form attached in **Annexure 2**). As per the new guidelines received from Brihanmumbai Mahanagarपालिका (BMC, i.e. the Municipal Corporation of Greater Mumbai), each participant would be required to pay Rs.10,000/- as a nominal deposit, except for shipments under ATA Carnet. Failure to do so will incur the applicable rate of octroi levy on the assessable value plus effective customs duty amount, payable to the Municipal Authorities.
- A letter is required from each Exhibitor confirming they have taken insurance against all risks of loss or damage during transit, handling and during the show and would not hold the Official Freight Forwarder / Customs House Agent liable for any loss or damage (Sample letter attached in **Annexure 3C**).

- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery after customs clearance at the Show site. A current photograph along with signature of the authorized person should be affixed on the Exhibitor's letter. He/she should also have his/her exhibitor's pass and original passport for on-spot identification before being given delivery of goods (Sample letter attached in **Annexure 4**).

PRE-ALERTS:

- Pre-alerts to be sent by email to the following address:
 - ijjs09intl@lemuir.com
- The Pre-alerts should clearly mention the following :
 - Master & House Air Waybill Numbers
 - Flight Number
 - Date & time of arrival in Mumbai
 - Number and weight of Packages
 - Name of the Sender (Company)
 - Name of the Consignee (Company)
 - Booth / Stall Number at the Fair
 - Name of the authorized Person
 - Passport number of the Person
 - Letter of booth allocation from organizer
 - Statement whether the consignments are coming under ATA, TIB or FTA.
- A copy of Invoice, House Air Waybill, Master Air Waybill and Manifest should be scanned and attached along with the Pre-alert.

STAMP DUTY:

All Exhibitors have to pay Stamp Duty of 0.1% (assessable value plus duty) by Demand Draft / Telegraphic Transfer in Indian Rupees in favour of "**Lemuir Express**". The payment should be received in our office in Mumbai at least 2 days prior to the arrival of the Shipment.

SHIPMENTS UNDER ATA CARNET:

- The facility of duty free clearance of goods imported under ATA Carnet is available to the exhibitors from the member countries of ATA Carnet Convention. The goods imported under ATA Carnet are not allowed to be sold. The same goods have to be re-exported within the specified time limit.
- The original ATA Carnet document must be sent separately with consolidated documents and should not be kept inside / attached with the package.
- For clearance under ATA Carnet, it is essential to incorporate the name of **Lee & Muirhead Pvt. Ltd.** under column "B" of the ATA Carnet form.

SHIPMENTS UNDER TEMPORARY IMPORTATION BOND (TIB):

- Machinery imported other than under ATA Carnet can be cleared on payment of applicable Customs duty at the time of import, or under TIB by furnishing a Bond for 150% of the assessable value (CIF value + 1%) supported by a Bank Guarantee from an Indian Nationalised Bank for 100% of the effective duty amount in favour of "The President of India" through the Commissioner of Customs, Air Cargo Complex. The Bank Guarantee will be returned, duly cancelled, by the Customs after verification of re-export of the goods. For the Exhibitor's convenience, Lemuir can draw up the Bond on stamp paper for the Exhibitor to complete and submit at clearance.
- In case, Lemuir is required to give Bank Guarantee on behalf of the Exhibitor, payment equivalent to the full value of Duty is required to be sent by Demand Draft / Telegraphic Transfer in favour of "**Lemuir Express**" at least 4 days prior to the arrival of the shipment. There will be a Banking Charge of 1.50% of the Bank Guarantee amount which should accompany the payment for Bank Guarantee (Sample Bond attached in **Annexure 5**).
- The Exhibitor has to pay Stamp Duty @ 0.1% (of assessable value + effective Customs duty).
- The goods imported under TIB can be sold in accordance with the Customs rules and regulations applicable on such goods and on payment of Customs duty. Rates available on request.
- For payment of duty, the Exhibitor has to submit Demand Draft / Pay Order in INR in favour of "Commissioner of Customs, ACC, on A/c (Name of the exhibitor/Importer)"
- If the exhibits are sold during the exhibition, exhibitor should submit separate invoices for sold and unsold goods for customs clearance purpose.

ACCOUNT DETAILS OF PAYMENTS TO BE MADE TO LEMUIR:

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express
Account No. : CCBD/01/020525
Banker : Corporation Bank
Veena Chambers
21, Dalal Street
Fort
Mumbai 400 023
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal
LEMUIR EXPRESS
108/103, Diamond Plaza,
Lamington Road,
Mumbai 400 004. India.
Tel.: (91-22) 2389 1752 (Direct)
Tel.: (91-22) 2388 4992 / 2388 4134 (Board)



INDIA INTERNATIONAL JEWELLERY SHOW 2009 – 6th-10th August 2009

HANDLING INSTRUCTIONS FOR BROCHURES / PUBLICITY MATERIAL:

- All shipments of brochures must arrive at Mumbai Airport by the 2nd August 2009.
- Shipments arriving after 2nd August 2009 will be charged extra as per Tariff chart & Clearance and delivery in time for participation in IIJS 2009 cannot be guaranteed.
- Insurance of the goods while in transit and at the show must be arranged by the Exhibitor at its own cost. Lemuir Express and/or its affiliates will not be held liable for any loss or damage arising while the goods are in the custody of Lemuir Express and/or its affiliates. The Exhibitor and/or their insurers waive all rights of recourse and recovery against Lemuir Express and/or its affiliates.
- All Statutory charges, taxes, levies are applicable as currently prevailing on date of import and re-export and are subject to change.
- Please ensure that appropriate, suitable packing materials are used for packing the goods. Lemuir shall assume no responsibility / liability for any damage to any cases or packing materials in the course of transportation / handling.

DOCUMENTATION:

- MAWB for Publicity Materials should be addressed to:
LEMUIR EXPRESS
108/ 103, Diamond Plaza,
Lamingtion Road,
Mumbai 400 004. India.
Tel.: (91-22) 2388 4992 / 2388 4134
- The HAWB should show Exhibitor as Consignee and address it to NSE Complex, Goregoan, Mumbai with IIJS 2009 booth number, name of authorized representative and contact / mobile number.
- Please mention in the Handling Information column of the MAWB as follows :
“**Shipment for IIJS 2009, Customs Clearance by Lee & Muirhead Pvt. Ltd.**”
(Please note that failure to do so will delay the clearance procedure).
- **Documents required for Customs Clearance:**
 - Signed Invoice
 - Signed Packing List
 - Copy of MAWB
 - Copy of HAWB

- GATT declaration
 - Import declaration
- Authority letters should be provided for every shipment to authorize Lemuir Express / Lee & Muirhead Pvt. Ltd to:
 - a. Receive Delivery Order on your behalf
 - b. Prepare documents and conduct other necessary formalities with Customs.
 - c. Effect clearance at exhibition venue
 - d. Re-export the same after preparing and closing necessary documents”

The above Authority letters should be provided separately for Customs and Airlines and should not be clubbed together (Sample letters as per **Annexure 1A & 1B**).

- A letter is required from each Exhibitor confirming they have taken insurance against all risks of loss or damage during transit, handling and during the show and would not hold the Official Freight Forwarder / Customs House Agent liable for any loss or damage (Sample letter attached in **Annexure 3C**).
- One copy of the Packing list / Invoice must be attached to the MAWB.
- The original Invoice with two extra copies and Packing list must be packed into an envelope together with all other papers / documents and must be attached to the Air Waybill.
- A letter is required from the Exhibitor mentioning the name of the person authorized to take delivery after customs clearance at the Show site. A current photograph along with signature of the authorized person should be affixed on the Exhibitor’s letter. He/she should also have his/her exhibitor’s pass and original passport for on-spot identification before being given delivery of goods (Sample letter attached in **Annexure 4**).

PRE-ALERTS:

- Pre-alerts to be sent by email to the following addresses :
 - ijjs09intl@lemuir.com
- The Pre-alerts should clearly mention the following :
 - Master & House Air Waybill Numbers
 - Flight Number
 - Date and time of arrival in Mumbai
 - Number and weight of Packages
 - Name of the Sender (Company)
 - Name of the Consignee (Company)
 - Booth / Stall Number at the Fair
 - Name of the authorized Person
 - Passport number of the Person
 - Letter of booth allocation from the organizer.
- A copy of the Invoice, House Air Waybill, Master Air Waybill and Manifest should be scanned and attached along with the Pre-alert. It must be received a day prior to arrival of the shipment.

DUTIES, TAXES & OTHER PAYMENTS:

- Brochure Shipments arriving for the exhibition are subject to Import Duty as assessed by the Indian Customs. Assessable value is C.I.F. value plus 1%. Octroi Duty @ 5.5% of assessable value plus duty will also be leviable. Stamp Duty @ 0.1% (assessable value plus duty) is also payable.

A Demand Draft / Pay Order / Telegraphic Transfer in Indian Rupees for Duty amount, Octroi charges, Stamp Duty and applicable taxes have to be sent 2 days prior to shipping to the following address:

Swift Code Details for Telegraphic Transfer:

Beneficiary : Lemuir Express
Account No. : CCBD/01/020525
Banker : Corporation Bank
Veena Chambers
21, Dalal Street
Fort
Mumbai 400 023
India.

SWIFT CODE: CORPINBB024

Attention: Mr. George Lal
LEMUIR EXPRESS
108/103, Diamond Plaza,
Lamington Road,
Mumbai 400 004. India.
Tel.: (91-22) 2389 1752 (Direct)
Tel.: (91-22) 2388 4992 / 2388 4134 (Board)

ON EXHIBITOR'S COMPANY LETTERHEAD

LETTER OF AUTHORITY
FOR CUSTOMS CLEARANCE

"TO WHOMSOEVER IT MAY CONCERN"

We are an approved participant at IIJS Show 2009. We hereby authorize and appoint **M/s LEMUIR EXPRESS / LEE & MUIRHEAD PVT. LTD**, the Official Freight Forwarders & Customs House Agents, to **handle all documentation / formalities for Customs Clearance of our import and export shipment** consigned to us at Stall No. _____ for the IIJS Show 2009 to be held at NSE Complex, Goregaon, Mumbai from 6th to 10th August 2009.

ON EXHIBITOR'S COMPANY LETTERHEAD

LETTER OF AUTHORITY
FOR AIRLINE HANDLING

"TO WHOMSOEVER IT MAY CONCERN"

We are an approved participant at IIJS Show 2009 (Booth No. _____). We hereby authorize and appoint **M/s LEMUIR EXPRESS / LEE & MUIRHEAD PVT. LTD**, the Official Freight Forwarders & Custom House Agents, **to collect Delivery Order and connected documents from Airlines / Consolidators and deal with the Airlines and all other agencies** related to the IIJS Show 2009.

ANNEXURE – 2

FORM R (Vide Rule 7 Part II)

To,
The Deputy Assessor and Collector (Octroi).
Municipal Corporation of Greater Bombay,

I/We, Importers/Exporters _____
_____ of _____
do hereby declare that 'the articles specified below are imported into or exported from Greater Bombay for the purposes of
processing _____
repairing as provided for in Rules 7 and 8 of Exemption of Octroi Rules.

_____ (full particulars of the articles to be imported or exported)

The articles are to be _____ at _____
(give the particulars of the firm, Co. at which the processing, etc. is to be carried on)

I have paid a deposit of Rs. _____ as a guarantee as
provided for in the Octroi Rule under R. No. _____
of _____ and I agree to comply with the conditions laid down in the Octroi
Rules.

Yours faithfully.

Signature of the applicant.
Importers/Exporters.

To be filled in by the Octroi Staff.
Fee of Rs. 100 has been paid under R. No. _____ of _____
Deposit of Rs. _____ has been paid under R. No. _____
of _____

Signature of the certifying
Octroi Inspector.

Date _____
Certified that the following articles have been imported into or exported from Greater Bombay.

Date _____ Signature of Octroi Inspector. I/We
herewith tender the following articles for inspection which have been duly processed prior to their removal from/or import in
to Greater Bombay. I also submit herewith a certificate from the repairer/processor as provided for in Rule No. 8 (5).

(particulars of the articles).

Date _____ Signature of the Importer.
Certified that the articles detailed below have been inspected and are allowed to be removed from and imported into Greater
Bombay,

Date _____ Signature of the Octroi Inspector.

ON INSURANCE COMPANY'S LETTERHEAD

**LETTER OF WAIVER OF LIABILITY & RECOURSE
FOR VALUABLE CARGO**

The Gems & Jewellery Export Promotion Council
Diamond Plaza,
Lamington Road,
Mumbai 400 004
India.

Dated :

Dear Sirs,

Sub: Letter of Waiver of Liability and Recourse against GJEPC (IIJS 2009), MMTC (Custodian) and their sub-contractors Lemuir Express / Affiliates

We understand that GJEPC (organizers of IIJS 2009), MMTC Ltd. (Custodian) and their sub-contractors Lemuir Express / their Affiliates (Carting Agents) are undertaking their respective operations for the India International Jewellery Show strictly on the basis of "no liability" for loss or damage to shipments covered under our policy during storage, transit and/or handling in Mumbai.

We understand that our assured, M/s. (Consolidator's full name as appearing on Policy) will forward shipments to the IIJS 2009 on behalf of their customers (exhibitors) under cover of our Policy No. which is valid up to ...(date).... for all risks of loss or damage on a door-to-door basis in both directions.

We confirm that we hereby waive all rights of recovery / subrogation against the Gems & Jewellery Export Promotion Council (organizers of IIJS 2009), MMTC Ltd. (Custodian) and their sub-contractors Lemuir Express / their affiliates (Carting/Handling Agents), for any loss and/or damage to the goods forwarded by our above-named assured to/from the IIJS 2009, while they are in storage, transit and/or handling for the entire period from door to door in both directions.

Yours sincerely,

(Insurance Company)

CC: MMTC Ltd., Mumbai
Lemuir Express, Mumbai

ON COMPANY LETTERHEAD
OF EXHIBITOR

LETTER OF WAIVER OF LIABILITY & RECOURSE
FOR VALUABLE CARGO

The Gems & Jewellery Export Promotion Council
Diamond Plaza,
Lamington Road,
Mumbai 400 004
India.

Dated:

Dear Sirs,

Sub: Letter of Waiver of Liability and Recourse against GJEPC (IJS 2009), MMTC (Custodian) and Lemuir Express, Official Freight Forwarder and Carting Agent.

We understand that GJEPC (organizers of IJS 2009), MMTC Ltd. (Custodian) and their sub-contractors Lemuir Express / their Affiliates (Official Freight Forwarders and Carting/Handling Agents) are undertaking their respective operations for the India International Jewellery Show (IJS) 2009 strictly on the basis of “no liability” for loss or damage to shipments covered under our insurance during storage, transit and/or handling in Mumbai.

We confirm that we hereby waive all rights of recovery / subrogation against the Gems & Jewellery Export Promotion Council (organizers of IJS 2009), MMTC Ltd. (Custodian) and their sub-contractors Lemuir Express / their affiliates (Official Freight Forwarder and Carting/Handling Agents), for any loss and/or damage to the goods forwarded by us to/from the IJS 2009, while they are in storage, transit and/or handling for the entire period of the movement and handling from door to door in both directions.

Yours sincerely,

(Exhibitor Company)

CC: MMTC Ltd., Mumbai
Lemuir Express, Mumbai

ON COMPANY LETTERHEAD
OF EXHIBITOR

LETTER OF WAIVER OF LIABILITY & RECOURSE
FOR GENERAL CARGO / MACHINERY / BROCHURES, ETC

The Gems & Jewellery Export Promotion Council
Diamond Plaza,
Lamington Road,
Mumbai 400 004
India.

Dated :

Dear Sirs,

Sub: Letter of Waiver of Liability and Recourse against GJEPC (IIJS 2009) and Lemuir Express, Official Freight Forwarders for IIJS 2009.

We understand that GJEPC (organizers of IIJS 2009) and their sub-contractors Lemuir Express / their Affiliates (Official Freight Forwarder) are undertaking their respective operations for the India International Jewellery Show (IIJS) 2009 strictly on the basis of “no liability” for loss or damage to shipments covered under our insurance during storage, transit and/or handling in Mumbai.

We confirm that we hereby waive all rights of recovery / subrogation against the Gems & Jewellery Export Promotion Council (organizers of IIJS 2009) and their sub-contractors Lemuir Express / their affiliates (Carting/Handling Agents and Official Freight Forwarders), for any loss and/or damage to the goods forwarded by us to/from the IIJS 2009, while they are in storage, transit and/or handling for the entire period of the movement and handling from door to door in both directions.

Yours sincerely,

(Exhibitor Company)

CC: Lemuir Express, Mumbai

MAWB NO.: _____ **HAWB NO.:** _____

Consignee: _____

Hall No.: _____ **Booth No.:** _____

Authorized Person to claim Goods at Exhibition:

1. Name of the Person: _____
Passport No.: _____
Contact Details: _____
Tel No.: _____



(Specimen Signature)

2. Name of the Person: _____
Passport No.: _____
Contact Details: _____
Tel No.: _____



(Specimen Signature)

.....
Sealed Packages Said to Contain:

Description of Goods: _____

Declare Value for Customs (USD). _____

Gross Weight: _____ No. of Pieces / case / bags. _____ Marks, Number, Seals _____

Special handling information /Notify Party: _____

ATA Carnet FTA. TIB

ATA Carnet No. _____ FTA Certificate No. _____

.....
I CERTIFY THE ABOVE INFORMATION IS TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

EXHIBITOR'S NAME: _____

AUTHORISED SIGNATORY (NAME): _____ **TITLE:** _____

SIGNATURE: _____ **DATE:** _____

FORMAT OF CUSTOMS BOND

ON INR 100 STAMP PAPER

To,
The President of India,
Through,
The Asstt. Commissioner of Customs,
D.P.C.C.C.
392 Dr. D. B. Marg
Lamington Road
MUMBAI-400 004.

Know all men by these present that we, _____, Booth No. _____, IIJS 2009, NSE Complex, Goregaon, Mumbai 400 063 (hereinafter called "The Exhibitor" which expression shall unless repugnant to or excluded by the context, mean and include his survivors and other partner or partners for the time being and their respective heirs, executors and administrator successor assigns) are held and firmly bound unto the President of India (which expression shall include his successors and assigns) in the sum of _____ equivalent to 150% of the Duty value of Diamonds, Gem & Jewellery, for which payment will and truly be made, The exhibitor binds itself and its successors unto the President of India firmly by these present,

Dated _____

WHEREAS, the said exhibitor has been permitted by the appropriate authority namely the Commissioner of Customs, (Airport) to Import Diamonds, Gems & Jewellery items and articles (hereinafter collectively called the said goods) from _____, for exhibition at the India International Jewellery Show 2009, NSE Complex, Goregaon, Mumbai to be held from 6th August 2009 to 10th August 2009 and re-export the goods within 2 days after the closure of the exhibition.

And WHEREAS, the said exhibitor hereby agrees and undertakes to display/exhibit the goods mentioned in the Schedule imported by them from the said country to the said Exhibition and re-export the entire goods out of India within 2 days after the closure of the exhibition.

And, WHEREAS, the Commissioner of Customs, (Airport) has agreed to release the said goods solely for the aforesaid purpose.

Now the condition of the above written Bond is that the said Exhibitor shall:-

- (i) Use the said goods for the purpose of Display at the said Exhibition.
- (ii) Shall not sell the goods, or part with it without prior permission of Customs.
- (iii) Furnishes a Bank Guarantee equivalent to 100% of Duty amount or an instrument to the satisfaction of the Asst. Commissioner of Customs.
- (iv) Or if the said exhibitor shall in lieu of non fulfillment of conditions written herein above, upon demand by the Deputy / Asst. Commissioner of Customs, D.P.C.C pay any duty, interest, fine or penalty as may be adjudged by the proper authorities of Customs, then the above written bond shall be void and of no effect.

This bond has been executed under the order of the Central Govt. and in performance of an Act in which the Public are interested.

That on breach or failure in the performance of an act or any part of these conditions the same shall be in full force.

This Bond shall remain in force until obligations and liability of the exhibitor in respect of all the above written conditions are fulfilled and discharged.

The President through the Deputy/Asst. Commissioner of Customs D.P.C.C, Mumbai or any other officer of Customs may recover the said sum of Rupees..... or portion thereof in the manner laid down in the sub section (1) of section 142 of the Customs Act, 1962 without prejudice to any other mode of recovery.

Place: Mumbai _____

Date: _____

Exhibitor's Name: _____

Name & Designation of Authorized Person: _____

Signature with Seal

Witnesses:

1. _____

2. _____

Schedule of Goods

Name & Address of the Exhibitor: _____

Booth Number: _____

Name and Address of the Shipper: _____

Description of Goods: _____

Invoice No & date: _____

Invoice Value US\$: _____

Bill Of Entry No & Date: _____

Assessable Value in Rupees: _____

Duty Structure: _____

Duty Amount, Rupees: _____

ANNEXURE – 6A

SPECIMEN INVOICE FOR DIAMONDS

Exporter EXHIBITOR'S COMPANY NAME AND ADDRESS		Invoice no & Date INV NO : Date :		Exporter's Reference Under Chapter 4		
		Buyer's Order No & Date				
		Other Reference(s)				
Consignee EXHIBITOR NAME C/o, IIJS SHOW 2009 NSE Complex, Goregaon, Mumbai. Booth Name Booth No. Hall No. Name of authorized person with passport No. Cell No.		NOTIFY (if other than consignee) OFFICIAL FREIGHT FORWARDERS- IIJS2009 LEMUIR EXPRESS 103/108, Bharat Diamond Bourse, Lamington Road, Mumbai - 400 004. INDIA				
		Country of Origin of Goods		Country of final Destination INDIA		
Pre-Carriage by LEMUIR EXPRESS		Place of Receipt by Pre-Carrier				
Vessel/Flight No. AIR FREIGHT		Port of Loading				
Port of Discharge MUMBAI		Final Destination INDIA				
Terms of Delivery and Payment : <p style="text-align: center;"><u>FOR EXHIBITION PURPOSE</u></p> BANK : EXHIBITORS BANK						
Marks & Nos./	No & Kind of Pkgs.	Description of Goods	PCS/CT	CARATS	RATE IN US \$	Amount IN US \$
AS ADDRESS 1 Package (One Only)	LOT	DISCRPTION (DIMENSIONS AS PER LIST ATTACHED)				
	NO.					
	1	DIA ROUND				
	2	DIA MARQ				
	3	DIA PRIN CUT				
TOTAL					CIF \$	
Amount Chargeable					TOTAL CIF	
(In words) US \$ THE DIAMONDS HEREIN INVOICED HAVE PURCHASED FROM LEGITIMATE SOURCES NOT INVOLVED IN FUNDING CONFLICT AND IN COMPLIANCE WITH UNITED NATIONS RESOLUTIONS. THE SELLER HEREBY GUARANTEES THAT THESE DIAMONDS ARE CONFLICT FREE BASED ON PERSONAL KNOWLEGDE AND / OR WRITTEN GUARANTEES PROVIDED BY THE SUPPLIER OF THESE DIAMONDS.						
Declaration We declare that this Invoice shows the actual price of the goods described and that all particulars are true and correct						Signature & Date For M/s. COMPANY NAME AND SEAL DIRECTOR

ON EXHIBITOR'S COMPANY LETTERHEAD

UNDERTAKING TO MMTC

We M/s. _____ hereby state that we have imported a consignment of _____ vide AWB No. _____ dated _____ and have filed Bill of Entry No. _____ dated _____ value of Rs. _____ with customs at Diamond Plaza, customs have cleared the consignment and have given out of charge orders. We hereby state that the consignment has been exempted from payment of customs duty. We also state that the consignment imported by us as stated above is for processing and export thereafter.

We request you to kindly deliver the consignment to us without payment of stamp duty since the Government of Maharashtra vide order no. MUDRANK 2006/C.R 291/M-1 dated 23.05.2006 have waived the stamp duty chargeable on the above imported item.

In case the Government of Maharashtra demands stamp duty on the above item and / or we have not processed the above consignment and had it exported, we hereby undertake to pay the stamp duty and penalty, if any, without demur or delay. We further undertake to keep you at all times fully and effectually indemnified of the cost and consequences if any, that may arise on account of taking the delivery of the above consignment without payment of stamp duty.

To

MMTC LTD.,
DIAMOND PLAZA,
DR.D.B.MARG,
MUMBAI 400 004.

SIGNATURE:

NAME

DESIGNATION

COMPANY

INDIA INTERNATIONAL JEWELLERY SHOW 2009 – 6th-10th August 2009

GUIDELINES FOR DOMESTIC (INDIAN) EXHIBITORS:

Lemuir Express is the Official Freight Forwarder for the IIJS 2009.

Lemuir Secure Logistics Pvt. Ltd. provides "Secured Transportation" to support the International and Domestic movement of Diamonds & Jewellery, Integrated Logistics Services for Bullion, including Customs Clearance, Distribution and Vaulting as well as Overnight Storage at Exhibitions.

Under this Door-to-Door service your valuable shipments will be collected / picked up from your door and delivered at IIJS site in Mumbai. On the return the shipment will be collected from IIJS site and delivered to your office at destination with assured safety, security and speed. Lemuir's service would include a comprehensive All-Risk Insurance cover, if desired by you.

LEMUIR CONTACT PERSONS & NUMBERS (FOR DOMESTIC EXHIBITORS ONLY)

CITY	CTC. PERSON	MOBILE	E-MAIL
Bangalore	Mr. Rahaman A.	9844441471	isl.blr@blr.lemuir.com
Chennai	Mr. Ramesh V.	9840214988	v.ramesh@maa.lemuir.com
Coimbatore	Mr. Sunil Kumar	9843212562	sunil.kumar@cjb.lemuir.com
Delhi	Mr. Lochan Aggarwal	9811546039	lochan.aggarwal@del.lemuir.com
Delhi	Mr. Ramesh Sharma	9810710929	ramesh.sharma@del.lemuir.com
Hyderabad	Mr. Venkat Ramdas	9963300303	venkat.ramdas@hyd.lemuir.com
Jaipur	Mr. Umesh Bakliwal	9829063067	le@jai.lemuir.com
Jaipur	Mr. Sanjay Shah	9314634366	sanjay.shah@jai.lemuir.com
Kolkata	Mr. Arijit Ghosh	9831951372	arijit.ghosh@ccu.lemuir.com
Mumbai	Mr. Sachin Chauhan	9821580603	sachin.chauhan@bom.lemuir.com
Mumbai	Mr. Nelson Murzello	9870653005	nelson.murzello@bom.lemuir.com
Surat	Mr. Mukesh Mistry	9099926233	le@stv.lemuir.com

HANDLING INSTRUCTIONS

The Exhibitor shall ensure & be solely responsible for:

1. Due to airline regulations only "Hard Top" Bag / Suitcase / Trunk will be accepted. No soft baggage will be accepted. Weight of Bag / Suitcase / Trunk not to exceed 20 kilos per piece.
2. Please mention your Organization's (Exhibitor's) Name and Stall No. clearly in BOLD PRINT on bags before repacking same in cloth packing.
3. LSL will accept the Goods on a "said to contain" basis in the packed & sealed / locked bag condition only. Keys not to be handed over to LSL.
4. Bags / Suitcase / Trunk to be REPACKED in 'White Cloth Packing' and sealed like done for export shipments (NOT REQUIRED FOR MUMBAI EXHIBITORS AS BAGGAGE TAGS WILL BE USED).
5. On cloth packing please mention your Stall No. as part of consignee address to read as: Lemuir Secure Logistics Pvt. Ltd. A/c _____ (Exhibitor's Company Name) "Stall No. _____", IIJS, NSE Complex, Mumbai.
6. To retain ultimate responsibility and liability for any and all taxes, freight, duties, charges & all other statutory & Government levies.
7. To pre-register their authorized representatives with LSL, along with their Names, photographs & signatures, for the purposes of handing over / taking delivery of their bags (Goods) to/from LSL.
8. LSL will provide the exhibitor with a copy of LSL Consignment Note as proof of receipt of packages.
9. All payments (including Pay Order of Rs.10,000/- in favour of MCGM) to be collected in advance.
10. If under Exhibitors Insurance Policy, to adequately insure the Goods which have been given to LSL and to have LSL as co-assured in the Policy. LSL and IIJS (GJEPC) will not accept any right of recourse by the Exhibitors and / or their insurers.
11. If insurance is required with the assistance of LSL, Transit Cover will commence from the time shipment is collected by LSL until delivery at IIJS and on return will commence when exhibitor books shipment with LSL until delivered to exhibitors office.
12. If exhibitors avail of the Show Cover and use our secured transportation service, cover would include transit, overnight vaulting, display during the day and transit on the return. Show Cover does not cover transit if exhibitor undertakes transportation on their own i.e. does not use LSL service.
13. Under the Show Cover, the insurance excludes loss or damage due to infidelity of employee, inventory loss, unexplained loss and mysterious disappearance. The stock should be updated on daily basis. The risk incepts from the date of collection and expires after two days of exhibition closure or delivery to exhibitor, whichever is earlier. This insurance covers Transit Risk, Exhibition Risk & Terrorism Risk. Excess applicable is 0.50% of sum insured or Rs.2 Lacs, whichever is higher.
14. Shipments from Mumbai will be picked up from Exhibitor's Office on Wednesday August 05 between 10 a.m. to 6 p.m. The exhibitors would need to collect their shipments on production of original "baggage tags" and LSL Consignment Note from Lemuir holding area at IIJS, NSE Complex on August 06, 2009.
15. Shipments from other cities (other than Mumbai) will be picked up on Tuesday August 04, 2009 between 10 a.m. and 3 p.m. The exhibitors would need to collect their shipments on production of original "consignment note" from Lemuir holding area at IIJS, NSE Complex on August 06, 2009.
16. Delivery will only be made to authorized personnel whose photo and signature has been pre-registered with Lemuir Secure Logistics Pvt. Ltd. against production of original LSL Consignment note and / or Baggage Tags and necessary identification.

17. Following documents need to be given to LSL :

- a) 3 Copies of Invoice.
- b) 3 Copies of Packing List.
- c) 3 Copies of Stall Allotment Letter from IIJS, Mumbai (Participation Letter)
- d) 2 Copies of Authority Letter authorizing Lemuir to deliver shipment to authorized person whose name, photo and signature is endorsed.

[Additionally the following is required only from those exhibitors from OUTSIDE Mumbai who require Round Trip Service through Lemuir]

- e) 3 Original Copies of "R" Form of Municipal Corporation of Greater Mumbai duly signed and stamped (Not required for Mumbai exhibitors).
- f) Cash / DD / Pay Order of Rs.10,000/- in favour of Municipal Corporation of Greater Mumbai (MCGM) PLUS service charge of Rs. 2,000/- payable to Lemuir Secure Logistics Pvt. Ltd. at time of booking (Not applicable for Mumbai exhibitors).
- g) Letter from IIJS 2009 stating that the exhibition is over and the exhibitor can take his goods back (all exhibitors to provide same on Aug 10)
- h) Shipment to be booked with Lemuir Office at IIJS 2009, Mumbai on Monday August 10, 2009 between 4 pm to 7 p.m.
- i) Shipment will be delivered to the exhibitor's address in Mumbai on Tuesday August 11, 2009 and shipments to other cities will be delivered on Wednesday August 12 Or Thursday August 13, 2009. (Depending on Airline Flights)

LSL shall not be liable / responsible for:

- 1. Any direct or indirect loss or damage, or consequential loss or damage or shortage or mysterious disappearances or unexplained loss or damage to the Bag/s and Goods in the packed & sealed bag.
- 2. Loss of any Goods of illegal or prohibited items.
- 3. Loss or damage to the Goods in the packed & sealed bags directly or indirectly due to improper packing or overloading of the Goods in the bag by the Exhibitor, or excessive weight of the bag.
- 4. Any loss or damage of any kind whatsoever arising from the negligence or willful misconduct of the Exhibitor, its employees, representatives or agents or of any act of God or under any natural calamity.

We hereby confirm having received, understood and accepted the above Guidelines:

Name of Exhibitor Co.: _____ Hall No. _____ Booth No: _____

Name: _____ Designation: _____ Mobile No: _____

Signature: _____ Date: _____